

## **AAFSC Board Meeting Minutes**

**October 18, 2023. 6:30pm. Zoom & In-person**

**6:34 pm:** Call to order by President Carmen Fox.

**In-person:** Anjali Bhandari, Ann Dougherty, Carmen Fox, Lindsay Grajek, Wei Han, Kate Patil, Jennnifer Nguyen, Tiffany Roost

**Zoom** - Jenny Land, Stacy Noel, Ann Nicklas

**Regrets** - Craig Forsyth, Warwick Anderson, Bonnie Shay

**Motion:** Move to approve minutes from September 20, 2023: Jennnifer Nguyen proposed and Kate Patil seconded with unanimous approval.

**Motion:** Move to approve agenda from October 18, 2023, Jennnifer Nguyen proposed, Kate Patil seconded with unanimous approval after the changes - add website, covid policy, add volunteer committees

### **Committee Reports:**

#### **Finance committee: Warwick Anderson**

- Warwick's report was shared. All look good.

#### **Hockettes: Lindsay Grajek/Lia Forsyth**

- Conducting pre-competition parent meetings
  - manage expectations
  - Make parents aware of rule changes and competition procedures
  - emphasize Porter planning and volunteering
- Intermediate Team will have Polynesian dance lesson
- Skaters are preparing for the following upcoming competitions:
  - Aspire will compete at Chuck Cope Synchronized Skating Competition, Dearborn on October 21.

- Aspire 4 and Pre-Juvenile will compete at Mentor, OH on November 3rd-4th.
- Intermediate and Junior will compete at the Fall Classic in California on November 10-12th
- Elite 12 will debut in Boston on November 17-19th.
- All teams will participate in the Kick off exhibition on Sunday, October 29th.
- Hockettes is participating in the Making Strides against Breast Cancer walk at Washtenaw Community College on Saturday October 28th
- Hockettes Pep Rally is on Oct 29

### **Learn to Skate (LTS): Claire Mifsud**

- **Learn To Skate**
  - Week 7 of Fall classes is on. Next week is testing week.
  - Sign up will start on Friday noon, with the first day being Oct 24th.
  - Saturday/Sunday registration has started
  - Ice dudes had first event planned by Joey Stearns
- **Competition Club**
  - 12 kids are registered
  - Competition - South gate competition fine, prepping for Skate Midland
- **Aspire/Shooting Stars**
  - 19 kids are registered. On-ice and off-ice lessons are on.

### **Competitions: Ann Dougherty**

- Lot of background work is going on for the next Springtime competition.
- USFSA is planning a big education week for the same weekend which is making the availability of judges difficult.

## Office Report: Craig Forsyth

- Report was presented.

The AAFSC Office has been working on the following since the last BOD meeting.

- 1) **FALL BASIC SKILLS:** The Fall 2023 Basic Skills registration began on August 25th. Fall 1 runs from September 5<sup>th</sup> thru October 19<sup>th</sup>. As of Tuesday October 17<sup>th</sup> we have 321 skaters registered for Fall 2023. This is up by "19" over last month. Fall 2 registration (*for Tuesday thru Friday classes*) begins Friday. Classes start next week.
- 2) **LTS MEMBERSHIP:** As of Tuesday October 17<sup>th</sup> we have 378 LTS members, up "24" from last month.
- 3) **MEMBERSHIP:** AAFSC membership with USFS as of Tuesday October 17<sup>th</sup> has reached 526 members. This is a decrease of "14" from last year at this time. Total USFS membership for 2022/23 was 591.
- 4) **FALL CLUB ICE:** We are averaging 108.23 skaters/day for first six weeks of Fall ice. During the same period last year we averaged 109.28 skaters/day.
- 5) **ADULT OPEN:** Registrations for the AAFSC Adult Open have been coming in daily. Dates are Friday November 3 thru Sunday November 5, 2023. Competition chair is Kimberly Davis.
- 6) **CLUB JACKETS:** Purchases for the NEW Club Jackets began on Monday. Jackets may be purchased thru jotforms. Sample jackets are available in the AAFSC Office to determine sizing. Our retail price will be \$150 for ALL jackets including any name or initials. Jackets will be discounted \$15 on our initial order (*due November 3<sup>rd</sup>*). AAFSC will cover the shipping costs on this initial order. We expect to receive the jackets in mid-January.
- 7) **MICHIGAN BASIC SKILLS SERIES:** Currently AAFSC in first place with 1170 points. Second place is Kalamazoo with 777 points. AAFSC's Brad Newman leads the coaches with 998 points. Second place coach has 379. Many of our skaters rank in the top three in the series in their events. AAFSC will have a large number of LTS skaters competing at the finale in Midland on November 4<sup>th</sup>.
- 8) **EBLASTS:** Our goal is to provide as much information as possible. In the last month we have sent ONLY 10 eblasts. Topics included Adult Open, Fall 2 LTS as well as recognition of skaters competition result and skate sharpening. Our average opening per eblast is 71.9%.

## HR Update - Bonnie Shay

- D'Yon was hired as a Junior Coach.

## Committees

- **Communication Committee -**
  - With the website redesign as the priority, I have been working with Jen N, Anjali and Warwick to interview website design/build vendors.
  - Will meet with Kimberly Davis in the month ahead for feedback regarding social media student positions.

- **Volunteering Committee -**

- This month the volunteer committee has continued working on logistics and volunteer planning for the upcoming large competitions this fall (Adult Open and Porter). We will be editing the Volunteer Survey and plan to have it out as soon as possible.

- **Website**

- **Motion :** Move to approve the website development by an outside vendor and then approve the vendor as WebAscender.
- Next steps, we have to sign the contract.

- **System and Infrastructure Development**

- Evaluating "WhenIWork" software

- **Safe Sport**

- Checking all Club Leadership, Coaches, LTS instructor compliance.
- Sent emails to any board members needing their compliance updated.
- Sent club office a request for email blast to send to coaches for them to log in and check their compliance page
- Need to send an email blast to all LTS instructors
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- **Coaches Committee**

- Our committee worked together with Kim to create safety posters for the rink. Doug came up with the great motto "Avoid a crash, wear the sash" and Brandon found great signage from other sports as inspiration.
- The signs are now posted near the music box and the entry door to the rink.
- I have already seen a huge increase in sash usage and decrease in skaters using earbuds.

- **MOI**

- Plan is to have a handful of people directing MOI - understand ideas - directing team

**Meeting was adjourned at 8:28 pm**